

# MINUTES

## JOINT POWERS AGENCY BOARD – BI-MONTHLY MEETING

*Friday, January 13, 2012*

Sierra-Sacramento Valley EMS Agency

### MEMBERS PRESENT

Roger Abe  
Marcia Armstrong  
Denise Carter (alternate)  
Jim Holmes  
Larry Montna  
Leonard Moty  
Don Saylor  
Hank Weston  
Kim Yamaguchi

### REPRESENTING

Yuba County  
Siskiyou County  
Colusa County  
Placer County  
Sutter County  
Shasta County  
Yolo County  
Nevada County  
Butte County

### MEMBERS ABSENT

Dennis Garton  
Mark Marshall

### REPRESENTING

Tehama County  
Colusa County

### EX-OFFICIO MEMBER

Victoria Pinette

### REPRESENTING

S-SV EMS Agency

### LEGAL COUNSEL

Brian Wirtz

### REPRESENTING

Placer County/S-SV EMS Agency

### OTHERS PRESENT

Alex Bumpus  
Dana Carey  
Karen Crain-Riddle  
Scott Gowin  
Steve Giusti  
Katie Kelsch  
John C. Lord  
Marty Marshall  
Diana Nolasco  
Byron Parsons  
Geoffrey Peabody, II  
Karl Pedroni  
Hal Stocker

### REPRESENTING

Bi-County Ambulance  
YCHP  
S-SV EMS Agency  
AMR – Yolo County  
AMR – Placer County  
YCHP  
S-SV EMS Agency  
Enloe  
S-SV EMS Agency  
First Responder EMS  
S-SV EMS Agency  
AMR  
Yuba County Supervisor

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A. **CALL TO ORDER**

Chairman Larry Montna called the meeting to order at 1:00 p.m.

B. **WELCOME AND INTRODUCTIONS**

Everyone present introduced themselves. Supervisor Dennis Garton of Tehama County and Supervisor Mark Marshall of Colusa County were absent.

C. **APPROVAL OF AGENDA**

Supervisor Weston moved to approve the Agenda as written. Supervisor Saylor seconded. Motion approved.

D. **PUBLIC COMMENT**

Chairman Montna asked the public if anyone would like to speak to an issue that is not on the Agenda. None was forthcoming.

E. **BOARD MEMBER ANNOUNCEMENTS**

None was forthcoming

F. **CONSENT AGENDA**

Supervisor Saylor requested to pull Item #1-Approval of the minutes dated October 14, 2011 for discussion. Supervisor Holmes moved to approve the following items from the Consent Agenda which excludes the minutes of October 14, 2011. Supervisor Abe seconded. Chairman Montna called the question. Motion approved.

1. Agreement with CDPH regarding PHEP, Pandemic Influenza, and HPP Allocations
2. Trauma Quality Improvement Bylaws
3. Agreement with Shasta County regarding HPP Year 10 LEMSA deliverables
4. Agreement with Butte County regarding HPP Year 10 LEMSA deliverables
5. Agreement with Lancet Technology Inc. for data management related to the State EMSA data grant

Approval of the minutes dated October 14, 2011 – Supervisor Saylor commented on Item G-1-Yolo County EMS Assessment. He was not at the October 2011 Board meeting but he wanted to comment that staff members from S-SV and AMR were involved in many meetings of the scope review. S-SV's Regional Executive Director, Vickie Pinette, stated that the Agency was not consulted in the formulation of the scope. Supervisor Saylor motioned to reflect for the record that Yolo County consulted S-SV EMS Agency and AMR, and included them in scope meetings. Supervisor Holmes seconded. Motion approved.

G. **INFORMATION UPDATE**

1. **Response Times** – Vickie Pinette presented the Response Times to the Board. AMR was non-compliant in Placer County twice in August 2011. City of Davis was non-compliant once in October 2011. First Responder was non-compliant in May 2011. Foresthill Fire was non-compliant in December 2010. Penn Valley Fire was non-compliant in August 2011. Sierra Nevada was non-compliant in July 2011. All others were in compliance. Their contracts state that if they are out of compliance for three (3) months, then they are in breach of contract. S-SV is still working with the counties of Tehama and Shasta to establish response times. S-SV has not yet begun to analyze response times in Siskiyou County.
2. **Air Ambulance Application Process** – S-SV is looking at formalizing the current air ambulance application process which is the same as ground ambulances but without exclusivity. Air ambulances complete an application then are approved if they meet the criteria. Many EMS agencies have moved to contracting with one exclusive provider for services. Air ambulances that serve the five (5) original counties in our region and Colusa are dispatched through Grass Valley ECC. Fees collected by Grass Valley ECC through S-SV are then passed along to the providers for reimbursement. This informal agreement has generally gone very well but passing the fees onto the providers is not in contract. S-SV is having difficulty in collecting some of the fees and is looking at contracts from other agencies to see if it would be beneficial to S-SV. S-SV should not be absorbing those fees.

H. **OLD BUSINESS**

1. **Yolo County EMS Assessment** – As requested by the Board at the last meeting, Vickie Pinette provided each Board member a draft copy of the scope of work for the consultant (Fitch and Associates) that Yolo County had chosen. Dana Carey from Yolo County provided the Board members with a copy of the entire scope and proposal from Fitch and Associates on every system to be addressed. Supervisor Saylor commented that this assessment is funded by six agencies in Yolo County: the County, four cities, UC Davis, and Yocha Dehe. It is a review of all elements of the emergency response system – dispatch, first responder, ambulance service (ground and air). The intent is to obtain a complete sense of how things are working system wide in Yolo County. Supervisor Saylor continued

to state that there is no presupposition of a course of action. Fitch and Associates will be contacting S-SV in order to interview staff in March, according to the timeline in the contract. They will present a final report to the County around April 2012. Supervisor Saylor will provide the Board with updates.

I. **NEW BUSINESS**

1. **Butte County Request For Proposal (RFP) for an exclusive operating area for ambulance transport** – Vickie Pinette is still waiting for approval from the State EMS Authority. She is requesting approval from the Board to release the document as soon as it is approved. Supervisor Holmes motioned for the Director to issue an RFP once the State EMS Authority has approved. Supervisor Moty seconded. Motion approved.
2. **American Medical Response's exclusive ambulance transportation contract** – Vickie Pinette provided the Board with a copy of AMR's contract which states an automatic 5 year extension upon satisfactory performance. AMR has a satisfactory performance. S-SV recommended and asked for approval of their automatic extension for another 5 years. A series of questions and answers followed. Below are the questions and answers.
  - a. What is the date the first 5 years ended? *It ended in December 2011 but there was no Board meeting that month.*
  - b. Does the contract permit shorter periods of renewal? *The contract states it is a 5-year period with an automatic 5-year renewal upon satisfactory performance.*
  - c. What process was undertaken to make the determination of satisfactory performance and was Yolo County involved? *There was a committee that met to work on the development of the contract. Some of the members were the S-SV Director at that time and Vickie Pinette, together with the following representatives from Yolo County: CAO, Health Officer, City of Davis Fire Dept., Esparto Fire, West Sac Fire, City Managers' Group, and the Director of Health.*
  - d. When did the determination that a satisfactory performance was evaluated and was Yolo County involved? *Evaluation is ongoing and is determined from the following components: response times, quality improvements, meeting participations, training, staffing levels. Yolo County is not specifically involved in looking at the contract however the participation in the meetings is what provides S-SV with input. S-SV's contract compliance manager regularly meets with fire departments and does ride-alongs with both the ambulance providers and fire departments*
  - e. If there are elements in the contract that appear to be necessary to amend based on changed circumstances, how would those be identified? *Counsel was consulted and an*

*addendum can be done to the contract if something is either no longer valid or gone from the system or system improvements were made.*

- f. Is this a contract between S-SV and AMR? *This is a contract between S-SV and AMR, and not between Yolo County and AMR. Statute states that exclusive operating areas can only be granted by the Local EMS Agency.*
  
- g. Can the Agency, through its Board, vote to terminate this contract with a 120-day notice? Is this provision in all the contracts for exclusive operating areas? *The Board can decide to terminate this contract with 120-days notice, and the provision to terminate is in all exclusive operating areas contract that was negotiated at that time. S-SV has no new contracts at this time.*

Supervisor Saylor motioned to approve the automatic 5 year extension of AMR's exclusive ambulance transportation contract. Supervisor Holmes seconded. Motion approved.

- 3. **2012 Calendar** – The 2012 Calendar for the JPA Governing Board of Directors Meetings was discussed. Board members agreed to change the meeting schedule and to hold the May 2012 meeting at S-SV's Redding office. A revised calendar will be sent to the Board members. Supervisor Moty motioned to approve the changes to the 2012 Calendar. Supervisor Saylor seconded. Motion approved. All the Board members who were present at this meeting agreed to the changes.

J. **EMCC/COUNTY COMMITTEE REPORTS**

- 1. **Bi-County EMCC** – At the November 2011 meeting, J.D. Flint received an Outstanding Service Awards. They also discussed the HPP contract, response times, and Bi-County Ambulance.
  
- 2. **Placer County** – David Larivee received an Outstanding Service Award.
  
- 3. **Yolo County** – They are meeting next week.
  
- 4. **Nevada County EMCC** – No meeting
  
- 5. **Colusa County EMCC** – John Poland of S-SV attended. No report for this meeting.
  
- 6. **Butte County EMCC** – Jessie Batz and Matt Wolfe each received an Outstanding Service Award. The committee discussed the status of the RFP and S-SV gave a report of the Agency's activities.

7. **Shasta County EMAG** – Vickie Pinette gave a report on the activities of the Medical Control Committee meeting and the RDMHS activities. They discussed the interest in implementing Advanced EMT for the area. Also discussed are the air ambulance committee meeting and the trauma meeting. Their Public Health reported on weapons of mass destruction, training on the emergency operations manual, and discussed the duties of the MHOAC. S-SV is working with the providers in Shasta County to make sure they meet their response time standards.
8. **Tehama County EMAG** – Discussion were on response times. The County is working on a 3-month compliance. They are also working on their 8-minute response time before moving to the next step.
9. **Siskiyou County EMAG** – They are meeting next week and Vickie Pinette will attend.

K. **LEGISLATION**

S-SV is following AB1245 and AB1387 (these modify the language 1797.201 which is essential to fire districts and cities with regards to exclusivity).

A Board member asked about the possibility of introducing legislation. This question was asked due to an incident in October 2011 wherein an ambulance company's assets were seized by the federal government without warning and left a portion of the county without an ambulance provider. S-SV will have to work with an assembly member or senate member to introduce legislation. S-SV was notified by the IRS immediately prior to the incident. S-SV then contacted the neighboring ambulance company and they were able to provide immediate coverage. The neighboring ambulance company now occupies the defunct ambulance company's station and has hired the displaced employees. Although a 'check list' is not in place with S-SV for such incidents, S-SV has the authority and the responsibility to make sure that coverage is provided. The ambulance provider agreement with S-SV requires the providers to have a bond, or an agreement with another ambulance provider which states that the other provider is able to provide coverage if they are unable to.

L. **MEDICAL DIRECTOR'S REPORT**

None

M. **CLOSED SESSION**

The Board went into closed session at 1:36 p.m. to discuss Government Code §54957 – Public Employee Performance Evaluation - Title: Regional Executive Director.

N. **OPEN SESSION**

The Board reconvened from closed session at 2:42 p.m. Brian Wirtz, Legal Counsel, reported on the action approved by the Board during closed session. The Board gave Vickie Pinette an outstanding review. The Board approved to extend Vickie's contract with no changes for another six months at the current pay amount. They also approved to revisit her contract at the Board meeting for July 2012. Supervisor Moty motioned to approve Legal Counsel's report. Supervisor Weston seconded. Motion approved.

O. **CORRESPONDENCE**

Noted

P. **S-SV EMS AGENCY ACTIVITIES**

Noted

Q. **NEXT JPA GOVERNING BOARD MEETING**

Friday, March 9, 2012 – 1:00 pm

R. **ADJOURNMENT**

The meeting adjourned at 2:44 p.m.

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Respectfully submitted,

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Diana Nolasco, Clerk to the Board

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Date

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Chairman Larry Montna

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Date