

# **MINUTES**

## **JOINT POWERS AGENCY BOARD – BI-MONTHLY MEETING**

*Friday, October 14, 2011*

Sierra-Sacramento Valley EMS Agency

### **MEMBERS PRESENT**

Marcia Armstrong  
Denise Carter (alternate)  
Dennis Garton  
Jim Holmes  
Larry Montna  
Leonard Moty  
Hank Weston  
Kim Yamaguchi

### **REPRESENTING**

Siskiyou County  
Colusa County  
Tehama County  
Placer County  
Sutter County  
Shasta County  
Nevada County  
Butte County

### **MEMBERS ABSENT**

Roger Abe  
Mark Marshall  
Don Saylor

### **REPRESENTING**

Yuba County  
Colusa County  
Yolo County

### **EX-OFFICIO MEMBER**

Victoria Pinette

### **REPRESENTING**

S-SV EMS Agency

### **LEGAL COUNSEL**

Robert Sandman (alternate)

### **REPRESENTING**

Placer County/S-SV EMS Agency

### **OTHERS PRESENT**

Karen Crain-Riddle  
Scott Gowin  
Steve Giusti  
John C. Lord  
Diana Nolasco  
Geoffrey Peabody, II

### **REPRESENTING**

S-SV EMS Agency  
AMR – Yolo County  
AMR – Placer County  
S-SV EMS Agency  
S-SV EMS Agency  
S-SV EMS Agency

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#### A. **CALL TO ORDER**

Chairman Larry Montna called the meeting to order at 1:00 p.m. The Pledge of Allegiance was recited.

**B. WELCOME AND INTRODUCTIONS**

A roll call of the Board members was conducted by the Clerk to the Board as requested by Chairman Montna. Supervisors Armstrong, Carter, Montna, Moty, Weston, and Yamaguchi were present. Supervisors Abe and Saylor were absent. Everyone else present introduced themselves. Supervisors Garton and Holmes arrived after roll call.

**C. APPROVAL OF AGENDA**

Supervisor Armstrong moved to approve the Agenda as written. Supervisor Weston seconded. Motion approved.

**D. PUBLIC COMMENT**

Chairman Montna asked the public if anyone would like to speak to an issue that is not on the Agenda. None was forthcoming.

**E. BOARD MEMBER ANNOUNCEMENTS**

Supervisor Marshall of Colusa County is out ill.

**F. CONSENT AGENDA**

Supervisor Moty moved to approve the following items from the Consent Agenda. Supervisor Yamaguchi seconded. Chairman Montna called the question. Motion approved.

1. Minutes dated June 10, 2011
2. Agreement for Multi-County EMS Agency General Funds for the fiscal year 2011/2012 in the amount of \$583,519
3. Revenue and Expenditure Statement through June 30, and September 30, 2011
4. Regional Continuous Quality Improvement Committee Bylaws
5. Agreement for Regional Disaster Medical Health Specialist Funds for the fiscal year 2011/2012 in the amount of \$125,364
6. Agreement with Mercy Medical Center Redding for designation as STEMI Receiving Center
7. Stroke Receiving Center Memorandum of Understanding for the following facilities: Sutter Davis Hospital, Kaiser North Sacramento Medical Center, Kaiser South Sacramento Medical Center, Mercy General Hospital, Mercy San Juan Medical Center, Methodist Hospital, Sutter Sacramento Medical Center, UC Davis Medical Center
8. HPP Year 10 Sub-Contracts for the following:
  - a. Patti Carter, dba MedEd Consulting
  - b. John Anderson, dba J&J Anderson Consulting

- c. Jeff Kennedy, dba Kennedy Consulting
- d. Doug Buchanan, dba Disaster Doug Consulting

G. **INFORMATION UPDATE**

1. **Yolo County EMS Assessment** – Yolo County has issued an RFP for a consultant to determine if S-SV is providing adequate service, and looking into the feasibility of becoming a single-county agency. Board members asked if the County had asked for the Director's input or were aware of the financial implications. The Director stated that they had not and she believes that they are going to have the consultant determine those issues.
2. **Update on RFP for Butte County ambulance service** – RFP process is progressing smoothly. Staff has reviewed the draft and returned it to the consultant. The next step will be to send it to the EMS Authority for review and approval, then to our Board for approval to issue.

H. **OLD BUSINESS**

**Memorandum of Understanding between S-SV EMS and Placer County** – Supervisor Weston motioned to approve as written. Supervisor Garton seconded. Motion approved.

I. **NEW BUSINESS**

1. **Meeting location** – The Board agreed to hold an annual meeting in Redding for either spring or fall. A 2012 calendar will be presented to the Board at the next meeting for their approval.
2. **Request for the Board Chair and Regional Executive Director to sign EMSA contract for CEMSIS project** – Supervisor Armstrong motioned to approve this request. Supervisor Holmes seconded. Motion approved.
3. **Reduction in work force (Redding office)** – Vickie Pinette sought approval from the Board to change the status of the Office Assistant position in the Redding office from a full-time position to a part-time (20 hours) position due to work load factors. Supervisor Holmes motioned to approve. Supervisor Carter seconded. Motion approved.

J. **EMCC/COUNTY COMMITTEE REPORTS**

1. **Bi-County EMCC** – The Committee was informed of/updated on the following: preparation by the Public Health Department on the upcoming State exercise; free safety manuals (produced by PG&E) for First Responders on how to properly handle PG&E related hazards with gas, electricity, and other hazards; and, the progress of the projected delivery of their DMSU (Disaster Medical Support Unit) vehicle for future ambulance strike team

development. They also discussed the importance of disaster planning and preparation in view of the recent tragedy at the Reno National Championship Air Races.

2. **Placer County** – The Committee was informed of/updated on the following: Sutter Roseville Medical Center’s upcoming Emergency Preparedness Fair on September 9; implementation of Electronic Medical Records at Sutter Auburn Faith’s facility; a large drill held on August 26 with multiple agencies (the drill was based on an active shooter incident); an After Action Report on the Lincoln tanker car propane fire will be conducted by OES; preparations for an annual site review from the State on the County’s Public Health department’s ‘Medical Countermeasures’ plans; and, the Bylaws of this Committee will be on their agenda in November for the Committee’s review and/or approval.
3. **Yolo County** – The County is conducting an EMS assessment (see Item G, above). They also discussed the chlorine leak in Woodland.
4. **Nevada County EMCC** – No meeting
5. **Colusa County EMCC** – DHHS reported the following to the Committee: they are still working on the budget; Colusa County agreed to continue maintaining Mount Saint John’s repeater in conjunction with Glenn County; funds for the Williams ambulance quarters are already dedicated for other purposes, therefore, the County is still working on this issue; and, CPS has been busy with possible child abuse incidents. OES reported on some grant match funded equipment that they recently received including an ATV which should be in service in the next few months. The Fire Chief’s Association is pleased with and supports S-SV in moving forward with the EMR approval and certification program. The Department of Public Health joined the State in a ‘Halt Hepatitis A/B’ program. Also briefly discussed were: PHI’s desire to establish a base at the Colusa County Airport; Enloe’s system reports; and, Colusa Regional Medical Center’s new surgeon, and their agreement to make epi pens available to Colusa School District for use on children.
6. **Butte County EMCC** – The County’s Public Health Emergency Preparedness gave a presentation on the new emergency disaster kits being provided to all Public Health Personnel. The RFP document is still with Fitch and Associates and is expected back to S-SV by late September or early October. Their Disaster Committee did not meet in September but instead held a tabletop exercise on water disruption. The role of the RDMHS is temporarily being performed by John Lord.
7. **Shasta County EMAG** – Other providers have not implemented a data reporting system. They are currently using CAD.
8. **Tehama County EMAG** – They discussed response times.
9. **Siskiyou County EMAG** – They are meeting the week of October 17<sup>th</sup> therefore no report is available.

K. **LEGISLATION**

S-SV is following AB163, AB1245, AB210, SB49, AB215, and AB412.

L. **MEDICAL DIRECTOR'S REPORT**

None

M. **CLOSED SESSION**

None

N. **CORRESPONDENCE**

Noted

O. **S-SV EMS AGENCY ACTIVITIES**

Noted

P. **NEXT JPA GOVERNING BOARD MEETING**

Friday, December 9, 2011 – 1:00 pm

Q. **ADJOURNMENT**

The meeting adjourned at 1:39 pm.

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Respectfully submitted,

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Diana Nolasco, Clerk to the Board

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Date

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Chairman Larry Montna

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Date