

MINUTES

JOINT POWERS AGENCY BOARD – BI-MONTHLY MEETING

Friday, June 10, 2011

Sierra-Sacramento Valley EMS Agency

MEMBERS PRESENT

Roger Abe
Marcia Armstrong (Redding office)
Denise Carter
Dennis Garton
Jim Holmes
Larry Montna
Hank Weston
Kim Yamaguchi

REPRESENTING

Yuba County
Siskiyou County
Colusa County
Tehama County
Placer County
Sutter County
Nevada County
Butte County

MEMBERS ABSENT

Leonard Moty
Don Saylor

REPRESENTING

Shasta County
Yolo County

EX-OFFICIO MEMBER

Victoria Pinette

REPRESENTING

S-SV EMS Agency

LEGAL COUNSEL

Brian Wirtz, Counsel

REPRESENTING

Placer County/S-SV EMS Agency

OTHERS PRESENT

David Alvarez
Dorothy Alves
Mark Belden
Donnell Ewert
Troy Falck, MD
Robert Griffith
Steve Giusti
John C. Lord
Diana Nolasco
Geoff Peabody

REPRESENTING

RDMHS III
S-SV EMS Agency
AMR – Shasta
Shasta County
S-SV EMS Agency
CalSTAR
AMR
S-SV EMS Agency
S-SV EMS Agency
S-SV EMS Agency

A. CALL TO ORDER

Chairman Larry Montna called the meeting to order at 1:00 p.m.

B. WELCOME AND INTRODUCTIONS

A roll call of the Board members was conducted by the Clerk to the Board as requested by Chairman Montna. Supervisors Abe, Armstrong, Carter, Garton, Holmes, Montna, Weston, Yamaguchi were present. Supervisors Moty and Saylor were absent. Everyone else present introduced themselves.

C. APPROVAL OF AGENDA

Vickie Pinette requested to remove item #8 from the Consent Agenda and to include it under New Business for discussion. Supervisor Weston requested to abstain from item #1 of the Consent Agenda. Supervisor Abe moved to approve the Agenda with the requested changes. Supervisor Holmes seconded. Motion approved.

D. PUBLIC COMMENT

Chairman Montna asked the public if anyone would like to speak to an issue that is not on the Agenda. None was forthcoming.

E. BOARD MEMBER ANNOUNCEMENTS

None

F. CONSENT AGENDA

Supervisor Garton moved to approve the following items from the Consent Agenda with the exception of item #8. Supervisor Abe seconded. Supervisor Weston abstained from item #1. Chairman Montna called the question. Motion approved.

1. Minutes dated April 8, 2011
2. Agreement with Rideout Memorial Hospital for Designation as a STEMI Receiving Center
3. Agreement with Shasta Regional Medical Center for Designation as a STEMI Receiving Center
4. Agreement with Mercy Medical Center Redding for Designation as a Level II Trauma Center
5. Agreement with St. Elizabeth's Hospital as a Level III Trauma Center
6. Agreement with Mercy Mt. Shasta as a Level III Trauma Center
7. Agreement with Yolo County to provide LEMSAs-specific deliverables required in the 2010-2011 Hospital Preparedness Program (HPP) grant
8. Agreement with CalFire to provide dispatching services for the 2011/2012 FY through 2013/2014 FY
9. Approval of the Agreement with Teresa Carter-Willey, RN to provide professional services for Stroke Center review
10. Agreement with ESO Solutions, Inc. to provide clinical data repository services
11. Approval of Stroke Receiving Center MOUs for the following facilities: Sutter Roseville, Kaiser Roseville, Sutter Auburn Faith, Oroville Hospital, Enloe Medical Center, Shasta Regional Medical Center, Mercy Medical Center – Redding, Sierra Nevada Memorial Hospital, Woodland Memorial
12. Letter of Engagement for audit services – Jensen-Smith
13. Revenue and Expenditure Statement through April 30, 2011

G. INFORMATION UPDATE

1. **Response time compliance** – Vickie reported that all the providers are in compliance. S-SV is beginning work on response times for Shasta and Tehama counties.
2. **Announcement of New Hire** – Vickie announced that Dottie Alves is the new Clerical Assistant in the Redding office.

H. OLD BUSINESS

1. **2011/2012 Budget (for approval)** – Minimal changes were made since it was presented at the last Board meeting and they are as follows:
 - a. Population figures changed which then changed the contributions of each county
 - b. State General Fund – On the day before this Board meeting, Vickie received from the State an amount that is approximately \$50-\$60 thousand more than the last given estimate. This is due to the disbanding of Coastal Valley LEMSA. The monies for Coastal Valley were distributed among the existing LEMSAs.
 - c. At the request of Supervisor Saylor, Vickie itemized the fringe benefits to show the cost per employee. She also included for the Board's information, the actions taken over the last several years in trying to mitigate the costs associated with fringe and OPEB.

A Board member asked for clarification on the following budget items:

- a. How is air dispatch fee determined? CalFire charges S-SV according to CalFire's contract with S-SV, and the air providers are then billed based on per call.
- b. What is the reason for the estimated \$15,000 increase in utilities? Further research will be conducted and the Board will be provided with an answer at the next meeting.
- c. What is Trauma One? This is S-SV's trauma software vendor. They raised their fees but are offset by the fees S-SV charges the trauma centers.
- d. What is the \$69,000 expenditure under Trauma expenditures? This is for the implementation of site visits and retain consultants to maintain impartial reviews.
- e. Why does account #2140 show \$12,000 for worker's comp when there was none from last fiscal year? Worker's comp is now combined with General Liability.
- f. What is #2456-Fuel? This is the Regional Executive Director's fuel allowance as allowed in the employment contract.
- g. Increase in the Medical Director's budget – This is due to a rate increase.
- h. Professional Services-Audit – \$14,000 is the most recent estimate given.
- i. Decrease in Placer County charges – Agreement is still under negotiations therefore this is still an estimate given by Placer County.

Supervisor Holmes moved to approve. Supervisor Abe seconded. Motion approved.

I. NEW BUSINESS

1. **Memorandum of Understanding between S-SV EMS and Placer County** – This is still in negotiation because the indemnification issue has not been resolved. Counsel suggested that this be tabled to the next meeting. Brian Wirtz, legal counsel, is representing Placer County for this negotiation. To avoid any conflict of interest, Arthur Wylene of Tehama County is the legal counsel for S-SV EMS Agency during this negotiation. Supervisor Holmes moved to table this item to the next Board meeting in August 2011. Supervisor Garton seconded. Motion approved.
2. **(moved from Consent Agenda) Agreement with CalFire to provide dispatching services for the 2011/2012 FY through 2013/2014 FY** – This item was moved from Consent Agenda only because a counted vote is required. Supervisor Garton moved to approve. Supervisor Holmes seconded. Motion approved. All eight (8) Board members present approved. Two (2) Board members were absent.

J. EMCC/COUNTY COMMITTEE REPORTS

1. **Bi-County** – They conducted a fatality management drill in order to review resources. They also conducted a communication drill in May and at the S-SV EMS Day celebration which was held in Sutter County. S-SV staff conducted a STEMI site visit at Rideout Memorial Hospital.
2. **Placer County** – They discussed the following events which were all held in May: evacuation drill, AMGen tour, and Golden Guardian. They also discussed the narrow banding requirements. All EMCC's discussed narrow banding requirements. The Public Health Lab gave a presentation.
3. **Yolo County** – Quorum issues continued to be discussed. Also discussed were response times, dispatch issues, and a need for storage for ACS equipment. Chief Chandler will facilitate a meeting with the dispatch centers, AMR, fire and Vickie. AMR continues to work with Woodland Memorial on tracking patient outcome.
4. **Nevada County** – No meeting
5. **Colusa County** – No meeting
6. **Butte County** – They had a number of questions regarding the upcoming RFP for ambulance services. An 'Alternate Care Site' exercise was conducted, and an 'Active Shooter' drill was held in May. The Health Department implemented a patient tracking system (EMTrack).
7. **Shasta County EMS Advisory Committee** – They are concerned with increasing responses into Tehama County. They are reorganizing their response zones. All the providers agree the new zones would be better for them, and they have been implemented. They discussed the delays on I-5 and are looking into their response times.
8. **Tehama County EMS Advisory Committee** – They discussed the regional radio cache issue that was previously purchased by NorCal in Region III. They are trying to determine to whom the regional radio cache belongs to – EMS Authority or NorCal EMS. The State Emergency Preparedness Office is trying to determine this by researching their records, and if they were purchased using HPP funds.

9. **Siskiyou County** – David Alvarez, the new RDMHS was introduced. They discussed background requirements for EMRs, and ePCR updates. The hospitals conducted a critique of trauma call, and Fairchild Medical Center conducted training on burn injuries.

K. LEGISLATION

1. **SB 92 – Maddy Fund** – Part of the funds will be reallocated but it is unknown by how much.

L. MEDICAL DIRECTOR'S REPORT

Troy Falck, MD reported on the following:

1. S-SV is ready to implement two (2) full systems for both heart attacks and strokes by July 1, 2011 that will affect the vast majority of the population in S-SV's ten (10) counties. Shasta Regional Medical Center in Redding will be joining Sutter Roseville, Kaiser Roseville, and Enloe Hospital as a STEMI Receiving Center. Also as of July 1st, S-SV will have seventeen (17) designated stroke centers. Dr. Falck praised John Poland of S-SV for being able to do a presentation on STEMI and stroke systems to a region-wide audience.
2. S-SV just approved the newly revised trauma triage criterion that is based on national standards. S-SV is also almost ready to approve the EMS Aircraft Utilization policy.
3. EMS Appreciation Day was held in May. Dr. Falck invited the Board to next year's event which may be two events to be held in Placer County and Shasta County. Planning for next year has started. Providers are being asked to send at any time, nominations for an outstanding award. S-SV will recognize outstanding performance at EMCC meetings. EMS Weeks always falls on the third week in May.

M. CLOSED SESSION

None

N. CORRESPONDENCE

Noted

O. S-SV EMS AGENCY ACTIVITIES

Noted

P. NEXT JPA GOVERNING BOARD MEETING

Friday, August 12, 2011 – 1:00 pm

Q. ADJOURNMENT

The meeting adjourned at 1:37 pm.

Respectfully submitted,

Diana Nolasco, Clerk to the Board

Date

Chairman Larry Montna

Date